## **Request for Educational Planning**

Date Submitted:				
Teacher Name:	Grade:	If Secondary Level, course name:		
Specific Request:				
Check all that apply (Learning Environment Design is required for all requests)				
UDL				
☐ PBIS				
□ ІСТ				
☐ Technology (specific to instructional use)				
☐ Literacy – Specify: ☐ reading ☐ writing				
☐ Math				
☐ Behavior				
Special Education Evaluation (Student Information Form req	uired)			
If this is a request for a Special Education Evaluation, please submit to the building administrator. All other requests may be given to the UDL Facilitator or UDL Instructional Coach. Requests for 504 Plan determination should be submitted to the building's 504 Coordinator.				
If this is not a request for an evaluation to determine special education eligibility, this page along with the previous page(s) should be turned in to your building's UDL facilitator or UDL Instructional Coach.				
Date Reviewed:				
Next Steps:				

## **Learning Environment Design**

For each of the UDL guidelines below please identify all the options that are available for every student in the learning environment (classroom) on a daily basis.

This may be completed by the individual requesting assistance or with the assistance of the building administrator, department chair, UDL Facilitator, UDL Instructional Coach.

Provide Multiple Means of	Provide Multiple Means of	Provide Multiple Means of
Engagement	Representation	Action & Expression
Purposeful, motivated learners	Resourceful, knowledge learners	Strategic, goal-directed learners
7: Provide options for recruiting interest 7.1 Optimize individual choice and autonomy 7.2 Optimize relevance, value, and authenticity 7.3 Minimize threats and distractions	1: Provide options for perception 1.1 Offer ways of customizing the display of information 1.2 Offer alternatives for auditory information 1.3 Offer alternatives for visual information	4: Provide options for physical action 4.1 Vary the methods for response and navigation 4.2 Optimize access to tools and assistive technologies
8: Provide options for sustaining effort and persistence 8.1 Heighten salience of goals and objectives 8.2 Vary demands and resources to optimize challenge 8.3 Foster collaboration and community 8.4 Increase mastery-oriented feedback	2: Provide options for language, mathematical expressions, and symbols 2.1 Clarify vocabulary and symbols 2.2 Clarify syntax and structure 2.3 Support decoding of text, mathematical notations/symbols 2.4 Promote understanding across languages 2.5 Illustrates through multiple media	5: Provide options for expression and communication 5.1 Use multiple media for communication 5.2 Use multiple tools for construction and composition 5.3 Build fluencies with graduated levels of support for practices and performance
9: Provide options for self-regulation 9.1 Promote expectations and beliefs that optimize motivation 9.2 Facilitate personal coping skills and strategies 9.3 Develop self-assessment and reflection	3: Provide options for comprehension 3.1 Activate or supply background knowledge 3.2 Highlight patterns, critical features, big ideas and relationships 3.3 Guide information processing, visualization, and manipulation 3.4 Maximize transfer and generalization	6: Provide options for executive functions 6.1 Guide appropriate goal-setting 6.2 Support planning and strategy development 6.3 Facilitate managing information and resources 6.4 Enhance capacity for monitoring progress